

# FINANCE & PROPERTY ADVISORY BOARD

5 January 2011

## Capital Plan Review 2010/11

### Annexes 1 - 4

#### Index

Annex	Colour	Contents	Page
1	Blue	Corporate Aims and Priorities	CP 1
2	White	Capital Plan List A	
		Summary	CP 6
		Planning & Transportation	CP 7
		Environmental Health	CP 14
		Housing	CP 17
		Leisure Services	CP 20
		Corporate Services	CP 31
3	Green	List C Schemes	CP 38
4	Cream	List C Evaluations	CP 63

**Corporate Aims and Priorities 2010/11**

	Overall aim(s)	Ref	Improvement Priority	Period	
1	<b>Corporate affairs and planning</b>				
	To continuously improve our services in terms of value for money.	Improving efficiency	1a	Improve the efficiency of the Council's services in the context of changes in the economic climate and the Government's 3% efficiency saving target for Local Government. (2.5% per year for 2005/08)	2005/10
		Our approach to buying	1b	Achieve best value through robust procurement.	2009/11
		Meeting the challenges of the recession	<b>1c (Key)</b>	<b>Manage the Council's financial resources and performance to meet the challenges of the recession and its impact on public finances.</b>	<b>2010/11</b>
2	<b>Public access and involvement</b>				
	To improve the public's access to, and influence over, services provided by the Council and the Council's role in representing the public.	Customer Services Strategy and customer care	2a	Improve how we manage customer contacts and customer care.	2006/11
		Responding to complaints from the public	2b	Respond better to complaints from the public.	2003/11
		Electronic service delivery (www.tmbc.gov.uk)	2c	Increase the availability of electronic information and transactions to help make local services more accessible, convenient, responsive and seamless.	2000/11
		Improving Services through research based on consultation	2d	Improve, cost effectively, the public's influence over services provided by the Council and by other organisations.	2005/11
		Diversity	2e	Ensure the Council meets its obligations fully in respect of its diverse communities.	2003/11
			2f	Improve access to Council services and facilities in accordance with Disability Discrimination Act (DDA) requirements.	2004/11
3	<b>Planning and development</b>				
	To protect and enhance the built and natural environment.	Local Development Framework	3a	Progress preparation of the Local Development Framework.	2003/11
		Tonbridge town centre	<b>3b (Key)</b>	<b>Promote and support the sustainable regeneration and economic development of Tonbridge town centre.</b>	<b>2004/11</b>
		Development control	3c	Improve the speed of determining planning applications.	2003/11
		Public access to the planning process	3d	Improve public access to the planning process.	2003/11
		Community and leisure facilities	3e	Encourage developer contributions in support of community leisure facilities.	2003/11

## Corporate Aims and Priorities 2010/11

Annex 1

	Overall aim(s)	Ref	Improvement Priority	Period	
4	<b>Transport and land drainage</b>				
	To provide good parking management.	Parking	4a	Improve local parking to meet the needs of drivers such as residents, businesses, shoppers and visitors.	2004/11
	To achieve better management of local land drainage.	Land drainage	4b	Reduce the risk of flooding of residential and commercial premises.	2008/11
	To promote improvements in transportation.	Traffic and transportation	4c	Improve the efficiency and sustainability of transportation at key locations.	2005/11
			4d	Improve access to and parking at West Malling station.	2003/11
5	<b>Housing</b>				
	To improve the availability and quality of housing for those most in need.	Providing affordable housing and tackling homelessness	<b>5a (Key)</b>	<b>Secure a continuing supply of affordable housing across all tenures and work to prevent homelessness.</b>	<b>2004/11</b>
		Private sector renewal and energy efficiency	5b	Improve sub-standard housing and the energy efficiency of existing and new housing provision.	2004/11
		Assisting vulnerable households	5c	Improve support and assistance to vulnerable, elderly and disabled households to enable independent living.	2003/11
6	<b>Housing – benefit payments</b>				
	To provide financial assistance through the timely and accurate processing of claims for Housing and Council Tax benefit.	Housing and Council Tax benefit	6a	Achieve high performance in both accuracy of calculating benefit due and speed of processing.	2003/11
7	<b>Leisure, arts and young people</b>				
	To develop leisure and arts services for local people and visitors.	Access for everyone	7a	Enable the whole community, including those most in need, to more fully enjoy leisure and cultural activities.	2001/11
		Involving the community	7b	Increase community involvement in the delivery and design of leisure services.	2004/11
	To involve, safeguard and meet the needs of children and young people.	Cost effective operation	7c	Improve the quality and sustainability of the Council's leisure facilities and services.	2004/11
		Safety and security at our leisure facilities	7d	Improve security/health and safety at leisure facilities.	2003/11
		Outdoor leisure	7e	Improve public access to the countryside and public open spaces across the borough.	2004/11
			7f	Enhance the landscape of, and improve public access to, the Medway valley countryside.	2006/11
	Young people	<b>7g (Key)</b>	<b>Involve, safeguard and meet the needs of children and young people.</b>	<b>2003/11</b>	

## Corporate Aims and Priorities 2010/11

Annex 1

	Overall aim(s)	Ref	Improvement Priority	Period
8	<b>Street scene and open space environment</b>			
	To protect and enhance the built and natural environment.	Our approach	<b>8a (Key) Achieve a cleaner, smarter and better maintained street scene and open space environment.</b>	2003/11
		Amenity and appearance of locations	8b Enhance the amenity and appearance of locations borough-wide.	2006/10
9	<b>Recycling and waste collection</b>			
	To protect and enhance the built and natural environment.	Our recycling and waste services	9a Recycle a larger proportion of household waste.	1999/2011
10	<b>Community safety</b>			
	To deliver, with others, benefits beyond those possible from the Council's resources. To reduce crime and disorder and the fear of crime. To promote and improve public safety.	Tackling crime and anti-social behaviour	<b>10a (Key) Work with partners to increase community safety by tackling:</b>	2009/10
			▶ <b>Acquisitive crime</b>	
			▶ <b>Anti-social behaviour</b>	
			▶ <b>Perception of crime</b>	
			▶ <b>Substance misuse</b>	
		▶ <b>Violent crime.</b>		
		Fear of crime	10b Reduce the fear of crime.	2003/10
		Young people	10c Increase activity programmes for young people in areas of highest social deprivation.	2004/10
		Moving forward	<b>10d (Key) Work with partners to reduce crime, anti-social behaviour and the fear of crime.</b>	2005/11
11	<b>Public and environmental health</b>			
	To deliver, with others, benefits beyond those possible from the Council's resources.	Our overall approach	<b>11a (Key) Work with partners to promote, encourage and provide opportunities for healthy living.</b>	2004/11
		Reducing health inequalities	11b Work with other agencies to improve people's health in the poorest areas of our borough.	2003/10
	To protect and improve public health.	Health and safety in businesses	11c Work with other agencies to ensure businesses comply with food and safety legislation.	2007/10
		Local air quality	11d Improve air quality:	2002/10
			▶ From 2005, at Tonbridge High Street, Watringbury crossroads and London Road/Station Road, Ditton.	
			▶ From 2008, areas adjacent to the A20 in Larkfield, Ditton and Aylesford.	

## Corporate Aims and Priorities 2010/11

Annex 1

	Overall aim(s)		Ref	Improvement Priority	Period
12	<b>Climate Change</b>				
	To deliver, with others, benefits beyond those possible from the Council's resources. To provide leadership on community issues that are beyond the remit of a single agency. To improve the well-being of communities in Tonbridge and Malling.	Making a difference	12a (Key)	<b>Work with partners to make a positive local contribution to tackling the causes and effects of climate change.</b>	2007/11
13	<b>Community leadership</b>				
	To deliver, with others, benefits beyond those possible from the Council's resources. To provide leadership on community issues that are beyond the remit of a single agency. To improve the well-being of communities in Tonbridge and Malling.	Community planning	13a (Key)	<b>Achieve with our partners the priorities set out:</b>	2009/10
				▶ in the Sustainable Community Strategy for Tonbridge and Malling (2009/12)	
				▶ in the Local Area Agreement	
			▶ arising from work of the borough's Local Strategic Partnership.		
			13b (Key)	<b>Work with partners to:</b>	2010/11
		▶ reduce crime, anti-social behaviour and fear of crime.			
		▶ promote, encourage and provide opportunities for healthy living.			
		▶ make a positive local contribution to tackling the causes and effects of climate change.			
		▶ achieve further shared priorities to improve residents' quality of life in Tonbridge and Malling.			
		Advocacy	13c	Better represent the community's interests in respect of services provided by agencies or organisations separate from the Council.	2005/10
14	<b>Local economy</b>				
	To promote the well-being of the local economy and enhance the viability and vitality of population centres.	Our approach to the local economy	14a	Contribute to improving the West Kent economy.	2003/11
		Tourism	14b	Increase tourism within the borough.	2000/11

## Corporate Aims and Priorities 2010/11

Annex 1

	Overall aim(s)		Ref	Improvement Priority	Period
15	<b>Resources – Personnel and Organisational Development</b>				
	<p>To recruit, develop and retain well-informed, qualified staff who also take responsibility for developing themselves.</p> <p>To improve the Council's ability to achieve its strategic and operational objectives through its:</p> <ul style="list-style-type: none"> <li>▶ Organisational structure.</li> <li>▶ Performance Management System.</li> </ul> <p>To improve health and safety in Council premises and activities.</p>	Personnel	15a	Better align and equip the Council's workforce to ensure that we have the skills and capacity to meet business needs.	2009/11
		Health and safety	15b	Improve our corporate Health and Safety Management System and practices.	2009/11
16	<b>Resources – Finance</b>				
	<p>To manage the Council's financial affairs to support its service delivery objectives.</p> <p>To maintain the Council's high standards of financial management and probity.</p> <p>To identify and exploit cost-effective opportunities for external funding.</p>	Revenue	16a	Further improve on the prompt collection of monies due to the Council.	2003/11
17	<b>Resources – Information technology</b>				
	To improve management of information within the Council.	Information technology	17a	Improve the Council's own use and cost effectiveness of technology.	2001/11
		Kent Connects	17b	Improve the management and cost effectiveness of technology via shared use of resources within Kent.	2003/11
18	<b>Resources – Property</b>				
	To continue improving the match between the Council's property holdings and its service delivery, organisational and financial needs.	Property	18a	Improve the fabric of our leisure facilities and access for all.	2004/11

**CAPITAL PLAN: LIST A**  
**ALL SERVICES**

	Expenditure To 31/03/10	2010/11 Est Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Excluding Capital Renewals</b>									
<b>Service</b>									
Planning and Transportation Services	390	172	245	184	0	0	0	0	991
Environmental Health Services	0	98	91	101	104	104	104	104	706
Housing Services	74	367	338	307	307	307	307	307	2,314
Leisure Services	931	881	19	33	8	8	8	8	1,896
Corporate Services	956	436	107	51	30	30	30	30	1,670
<b>Total Excluding Capital Renewals</b>	<b>2,351</b>	<b>1,954</b>	<b>800</b>	<b>676</b>	<b>449</b>	<b>449</b>	<b>449</b>	<b>449</b>	<b>7,577</b>
<b>Capital Renewals</b>									
<b>Service</b>									
Planning and Transportation Services	n/a	40	90	190	194	40	40	40	634
Environmental Health Services	n/a	37	38	49	29	26	83	101	363
Leisure Services	n/a	839	387	451	566	397	285	313	3,238
Corporate Services	n/a	570	353	289	316	361	390	294	2,573
<b>Total Capital Renewals</b>	<b>n/a</b>	<b>1,486</b>	<b>868</b>	<b>979</b>	<b>1,105</b>	<b>824</b>	<b>798</b>	<b>748</b>	<b>6,808</b>
<b>Grand Total</b>	<b>2,351</b>	<b>3,440</b>	<b>1,668</b>	<b>1,655</b>	<b>1,554</b>	<b>1,273</b>	<b>1,247</b>	<b>1,197</b>	<b>14,385</b>

**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Car Parking	61	81	174	20	0	0	0	0	336
Transportation	186	0	40	0	0	0	0	0	226
Environmental Improvements	0	0	25	75	0	0	0	0	100
Land Drainage / Flood Defence	69	52	0	39	0	0	0	0	160
Historic Buildings Grants	7	8	0	0	0	0	0	0	15
Other Schemes	67	31	6	50	0	0	0	0	154
<b>Total Planning &amp; Transportation (excluding capital renewals)</b>	<b>390</b>	<b>172</b>	<b>245</b>	<b>184</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>991</b>
<b>Capital Renewals</b>									
CCTV	n/a	40	90	190	40	40	40	40	480
Parking	n/a	0	0	0	154	0	0	0	154
<b>Total Planning &amp; Transportation Capital Renewals</b>	<b>n/a</b>	<b>40</b>	<b>90</b>	<b>190</b>	<b>194</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>634</b>
<b>Total Planning &amp; Transportation</b>	<b>390</b>	<b>212</b>	<b>335</b>	<b>374</b>	<b>194</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>1,625</b>



**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Car Parking</u></b>										
(a) Improvement Programme for Existing Car Parks										
(i) Phase 2 - 4	P01AZ/S/O	60		149						209
(b) Car Parking Action Plan										
(i) Phase 6 (East Malling Local Parking Plan and the Phased Programme)	P01MA	1	37							38
(ii) Phase 7 (Aylesford, West Malling Local Parking Plans and the Phased Programme)	P01MB			25						25
(iii) Phase 8 (inc Hadlow Local Parking Plan)	P01AV				20					20
(c) Winter Emergency Response Provision	P01MC		44							44
Carried Forward		61	81	174	20	0	0	0	0	336

**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Corporate Aims and Priorities	Notes
<p><b><u>Car Parking</u></b></p> <p>(a) Improvement Programme for Existing Car parks</p> <p style="padding-left: 40px;">(i) Phase 2 - 4</p> <p>(b) Car Parking Action Plan</p> <p style="padding-left: 40px;">(i) Phase 6 (East Malling Local Parking Plan and the Phased Programme)</p> <p style="padding-left: 40px;">(ii) Phase 7 (Aylesford, West Malling Local Parking Plans and the Phased Programme)</p> <p style="padding-left: 40px;">(iii) Phase 8 (inc Hadlow Local Parking Plan)</p> <p>(c) Winter Emergency Response Provision</p>	<p>3b(key),4a,4c,8a(key),14a</p> <p>4a,4c,8a(key),14a</p> <p>4c,12a(key)14a</p>	<p>A phased programme of improvements in existing car parks to improve access for customers and to enhance the value and the quality of the car park stock. Includes enhanced surfaces, remodelled layouts, improved drainage, better information, improved lighting and new boundary fencing.</p> <p>Provision subsumes the balance of funding from earlier stages and it provides for a programme of work to enhance and improve a number of car parks with particular attention on surfacing and bay markings. These include Western Road in Borough Green, Upper Castle Field, Ryarsh Lane, West Malling High Street, West Street, Bradford Street, Angel (East) and Aylesford.</p> <p>A series of parking measures to give effect to the Cabinet's adopted Parking Action Plan.</p> <p>The phased programme was originally set up to deal with essential modifications and improvements to on-street parking at particular locations identified through requests from the local community. These are logged as part of the general programme and the Planning and Transportation Advisory Board and the Joint Transportation Board receive regular reports on progress in implementing the works. The Parking Action Plan began with a number of separately identified area based treatments such as West Malling and Tonbridge. In recent reviews of the Plan, these area based Local Parking Plans have expanded and endorsed by Members to include new Local Parking Plan initiatives at Snodland, East Malling, Aylesford and a review of the West Malling Local Parking Plan. These are included in the budgets for the phased programme.</p> <p>Refer to note for Phase 6.</p> <p>Scheme in abeyance at Hadlow PC request. Reprogrammed to 2012/13. List C Assessment for Phase 8 has been subsumed within this provision.</p> <p>Equipment and materials to enable an improved response to severe adverse conditions during the winter months. Prompted by experiences during the winter emergency period in December and January 2009/10. Includes a 4x4 vehicle capable of towing a gritter to deal with snow and ice in car parks.</p>

**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Transportation</u></b>										
(a) Local Transport Plan Partnership Programme	P01ED	186		40						226
Total Transportation to Summary		186	0	40	0	0	0	0	0	226
<b><u>Environmental Improvements</u></b>										
(a) Tonbridge Town Centre Enhancements - Phase 1	P01FH			25	75					100
Total Environmental Improvements to Summary		0	0	25	75	0	0	0	0	100
<b><u>Land Drainage / Flood Defence</u></b>										
(a) Drainage										
(i) Drainage Improvement Programme Less DEFRA Grant	P01HR	20	80 (28)	0	0	0	0	0	0	100 (28)
		20	52	0	0	0	0	0	0	72
(b) Flood defence										
(i) East Peckham Flood Alleviation	P01HP	49			39					88
Total Land Drainage / Flood Defence to Summary		69	52	0	39	0	0	0	0	160

**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Corporate Aims and Priorities	Notes
<p><b><u>Transportation</u></b></p> <p>(a) Local Transport Plan Partnership Programme</p>	4c	Enabling provision to help influence priorities and timing of KCC Local Transport Plan schemes using selective funding contributions. The overall budget provision was reduced in recent Capital Plan Reviews and the remaining commitment is a contribution to a footway scheme in West Malling High Street that secured a better quality of surfacing material than would otherwise have been the case. <b>Budget provision has been reviewed and reduced by £10,000 during the 2010/11 Capital Plan Review.</b>
<p><b><u>Environmental Improvements</u></b></p> <p>(a) Tonbridge Town Centre Enhancements - Phase 1</p>	3b(key), 8a(key)	Previous individual Tonbridge enhancement budgets have been consolidated to provide a budget for priorities arising from the Tonbridge Central Area Action Plan. Further provision to be subject to a List C assessment. The provision has been rescheduled to 2012/13 in the light of current economic conditions.
<p><b><u>Land Drainage / Flood Defence</u></b></p> <p>(a) Drainage</p> <p style="padding-left: 20px;">(i) Drainage Improvement Programme</p>	4b, 13c	To support the Borough Council's role as a land drainage operating authority with powers to carry out works on ordinary watercourses. Provision relates to commitments at Leigh Road where a joint Borough Council and County Council scheme is being promoted to resolve local land drainage and highway drainage problems in an integrated and comprehensive way. The scheme is supported by a £28,000 Grant from DEFRA secured in 2010/11. The grant together with matched contribution from KCC will fund the design of the scheme. KCC will also be contributing to the capital costs of the scheme related to the improvements to the highway drainage.
<p>(b) Flood Defence</p> <p style="padding-left: 20px;">(i) East Peckham Flood Alleviation</p>	4b,13a(key)	Scheme completed but provision needs to be maintained in the light of continuing dispute over contractual claims.

**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Historic Buildings Grants</u></b>										
(a) 2008/09 Grant award programme	P01KK	7	2							9
(b) 2009/10 Grant award programme	P01KL		6							6
Total Historic Building Grants to Summary		7	8	0	0	0	0	0	0	15
<b><u>Other Schemes</u></b>										
(a) Hadlow Tower	P01JJ					----- Uncosted -----				
(b) Countryside Management Grants in Areas of Outstanding Natural Beauty.	P01LA	17	6	6						29
(c) Medway Gap Countryside Partnership Initiative	P01LB	50	25							75
(d) Tonbridge Castle East Curtain Wall Less Town Wardens Grant	P01LC				52 (2)					52 (2)
		0	0	0	50	0	0	0	0	50
Total Other Schemes to Summary		67	31	6	50	0	0	0	0	154
<b><u>Capital Renewals</u></b>										
(a) CCTV Capital Renewals	P01BA	n/a	40	90	190	40	40	40	40	480
(b) Car Parking	P01JF	n/a				154				154
Total Capital Renewals to Summary		n/a	40	90	190	194	40	40	40	634

**CAPITAL PLAN: LIST A**  
**PLANNING AND TRANSPORTATION SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Historic Buildings Grants</u></b>		
(a) 2008/09 Grant award programme	8b	Provision of grants to owners of statutorily listed and other historic buildings to encourage the repair of those buildings. Apart from three HBG commitments, provisions for 2009/10 and subsequent years were deleted during the 2008/09 Capital Plan Review.
(b) 2009/10 Grant award programme		
<b><u>Other Schemes</u></b>		
(a) Hadlow Tower		Uncosted scheme to cover any possible cost of acquisition and compensation.
(b) Countryside Management Grants in Areas of Outstanding Natural Beauty.	8a(key), 8b	This is a grant scheme administered by the Medway Valley Countryside Partnership on behalf of the Borough Council. The Scope of the grant scheme includes biodiversity enhancement. It provides 50% grants, up to a maximum of £1,500, towards landscape and biodiversity improvement projects in the Kent Downs AONB. Council funding is matched by INTERREG funding. The scheme was due for review in 2010/11. After several years of under-performance, there is now considerable potential demand for projects which support the aims of the Council's Green Infrastructure Strategy now included in the recently adopted MDEDPD. <b>INTERREG funding is guaranteed until 2012 and it would seem appropriate to optimise this opportunity for partnership funding by extending the scheme on the same basis for another year adding £6,000 to the overall budget.</b>
(c) Medway Gap Countryside Partnership Initiative (Valley of Visions)	8a(key), 8b	Valley of Visions partnership scheme which is taking forward projects in the Medway Valley Landscape and Access Enhancement Study in conjunction with Heritage Lottery Funding and contributions from other authorities. The project has a three year life commencing in 2008/09. This is therefore the final year of the project. Progress is reported to the Rural Affairs Advisory Board.
(d) Tonbridge Castle East Curtain Wall	3b(key),8b	Scheme to maintain the structural integrity of the Scheduled Ancient Monument by removing a path which runs alongside the East curtain wall. (monitoring regime in place).
<b><u>Capital Renewals</u></b>		
(a) CCTV Capital Renewals	4a, 11a(key)	Provision for the replacement of life-expired CCTV equipment. A switch to digital is essential in the near future because servicing the existing analogue equipment is becoming ever more difficult. A provision of £200,000 is being split between 2011/12 and 2012/13 to cover this. In other years a provision of £40,000 per annum has been allowed to cover routine replacements.
(b) Car Parking	4a, 4c	Provisions have been consolidated to allow complete replacement of ticket machines in 2013/14.

**CAPITAL PLAN: LIST A**  
**ENVIRONMENTAL HEALTH SERVICES**

	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Environmental Strategy	0	46	39	49	52	52	52	52	342
Refuse Collection	n/a	52	52	52	52	52	52	52	364
<b>Total Environmental Health (excluding capital renewals)</b>	<b>0</b>	<b>98</b>	<b>91</b>	<b>101</b>	<b>104</b>	<b>104</b>	<b>104</b>	<b>104</b>	<b>706</b>
<b>Capital Renewals</b>									
Environmental Protection	n/a	5	12	23	3	0	2	12	57
Recycling Initiatives	n/a	26	26	26	26	26	81	89	300
Food & Safety	n/a	0	0	0	0	0	0	0	0
Public Conveniences	n/a	6	0	0	0	0	0	0	6
<b>Total Environmental Health Capital Renewals</b>	<b>n/a</b>	<b>37</b>	<b>38</b>	<b>49</b>	<b>29</b>	<b>26</b>	<b>83</b>	<b>101</b>	<b>363</b>
<b>Total Environmental Health</b>	<b>0</b>	<b>135</b>	<b>129</b>	<b>150</b>	<b>133</b>	<b>130</b>	<b>187</b>	<b>205</b>	<b>1,069</b>

**CAPITAL PLAN: LIST A**  
**ENVIRONMENTAL HEALTH SERVICES**

	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Environmental Strategy</u></b>										
(a) Purchase of second recycling vehicle Less waste performance & efficiency grant	P02BB	50 (50)								50 (50)
Sub-total		0	0	0	0	0	0	0	0	0
(b) Green Waste Bins Growth / Replacement	P02BC	n/a	46	39	49	52	52	52	52	342
Total Environmental Strategy to summary		0	46	39	49	52	52	52	52	342
<b><u>Refuse Collection</u></b>										
(a) Refuse Bins Growth / Replacement	P02DA	n/a	52	52	52	52	52	52	52	364
Total Refuse Collection to summary		n/a	52	52	52	52	52	52	52	364
<b><u>Capital Renewals</u></b>										
(a) Environmental Protection	CR01	n/a	5	12	23	3		2	12	57
(b) Recycling Initiatives	CR02	n/a	26	26	26	26	26	81	89	300
(c) Food & Safety	CR03	n/a								0
(d) Public Conveniences	CR04	n/a	6							6
Total Capital Renewals to Summary		n/a	37	38	49	29	26	83	101	363



**CAPITAL PLAN: LIST A**  
**ENVIRONMENTAL HEALTH SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Environmental Strategy</u></b>		
(a) Purchase of second recycling vehicle	9a	Joint purchase of vehicle with Tunbridge Wells Borough Council now completed. <b>Budget provision has been reduced by £7,000 during the 2010/11 Capital Plan Review.</b>
(b) Green Waste Bins Growth / Replacement	9a	Following completion of all phases of the Green Waste Collection & Composting Scheme, provision for future growth / replacement of collection bins is now required. Provisions represent initial estimate and will be refined over future years in the light of experience. Assumed reduced growth of 250 properties per year (previously 500). Budget provision scaled back during 2008/09 Capital Plan Review.
<b><u>Refuse Collection</u></b>		
(a) Refuse Bins Growth / Replacement	9a	Provision for the growth / replacement of refuse collection wheeled bins. Assumed reduced growth of 250 properties per year (previously 500). Budget provision scaled back during 2008/09 Capital Plan Review.
<b><u>Capital Renewals</u></b>		
(a) Environmental Protection	10a (key)	Renewal of sound and gas analysers.
(b) Recycling Initiatives	9a	Ongoing replacement / renewal of recycling modules. 2015/16 and 16/17 provisions includes replacement of recycling vehicles.
(c) Food & Safety	10a (key)	Previous provisions included replacement of the mobile exhibition trailer. Replacement of the trailer is no longer considered necessary.
(d) Public Conveniences	2f	Renewal of signs and handrails to comply with Disability Discrimination Act.

**CAPITAL PLAN: LIST A**  
**HOUSING SERVICES**

	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Housing Investment Programme	74	367	338	307	307	307	307	307	2,314
Total Housing Services	74	367	338	307	307	307	307	307	2,314

**CAPITAL PLAN: LIST A**  
**HOUSING SERVICES**

	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Housing Investment Programme</u></b>										
(a) House Renovation Grants										
(i)	Disabled Facilities Grants - Mandatory Less Government Grant	P03AC	n/a n/a	611 (410)	502 (301)	502 (301)	502 (301)	502 (301)	502 (301)	3,623 (2,216)
	Sub-total		n/a	201	201	201	201	201	201	1,407
(ii)	Housing Assistance	P03AD	n/a	781	137	106	106	106	106	1,448
(iii)	Regional Housing Board Grant	P03ZZ	n/a n/a	(651) 331		307	307	307	307	(651) 2,204
(b) Sustainable Communities Programme										
(i)	Renewable Energy Schemes	P03AM	74	36						110
Total Housing Investment Programme to Summary			74	367	338	307	307	307	307	2,314

**CAPITAL PLAN: LIST A**  
**HOUSING SERVICES**

	Corporate Aims and Priorities	
<b><u>Housing Investment Programme</u></b>		
(a) House Renovation Grants	5c	
(i) Disabled Facilities Grants - Mandatory		The 2010/11 provision of £611,000 comprises the original budget allocation approved by Council (February 2010) of £502,000 plus £109,000 following an additional 2010/11 grant award (SHAB 17/5/10).
(ii) Housing Assistance		The 2010/11 provision of £781,000 comprises: £ 683,000 Original budget provision approved by Council February 2010 68,000 Additional Regional Housing Board grant award SHAB 17/5/10 48,000 2009/10 Underspend (18,000) Grant repayments received in 2009/10 transferred to 2011/12 ----- 781,000
(iii) Regional Housing Board Grant		2010/11 provision of £651,000 reflects the original allocation of £583,000 augmented by £68,000 enhanced grant award (SHAB 17/5/10).
(b) Sustainable Communities Programme		
(i) Renewable energy schemes.	5c	2010/11 budget provision relates primarily to the photovoltaic renewable energy initiative with Russet Homes.

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Larkfield Leisure Centre	93	86	1	0	0	0	0	0	180
Angel Centre	0	75	0	0	0	0	0	0	75
Tonbridge Swimming Pool	24	181	0	0	0	0	0	0	205
Poult Wood Golf Centre	107	6	0	0	0	0	0	0	113
Sports Grounds	146	255	5	0	0	0	0	0	406
Open Space	12	53	0	0	0	0	0	0	65
Capital Grants	429	150	0	0	0	0	0	0	579
Other Schemes	120	75	13	33	8	8	8	8	273
<b>Total Leisure Services excluding capital renewals</b>	<b>931</b>	<b>881</b>	<b>19</b>	<b>33</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>1,896</b>
<b>Capital Renewals</b>									
Angel Centre	n/a	175	84	66	145	135	54	99	758
Larkfield Leisure Centre	n/a	209	43	123	211	100	85	63	834
Tonbridge Swimming Pool	n/a	132	26	40	64	39	51	49	401
Sports Grounds & Open Spaces	n/a	192	138	136	63	83	45	73	730
Poult Wood Golf Course	n/a	131	96	86	83	40	50	29	515
<b>Total Leisure Services Capital Renewals</b>	<b>n/a</b>	<b>839</b>	<b>387</b>	<b>451</b>	<b>566</b>	<b>397</b>	<b>285</b>	<b>313</b>	<b>3,238</b>
<b>Total Leisure Services</b>	<b>931</b>	<b>1,720</b>	<b>406</b>	<b>484</b>	<b>574</b>	<b>405</b>	<b>293</b>	<b>321</b>	<b>5,134</b>

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Larkfield Leisure Centre</u></b>										
(a) Energy Saving Measures	P05LD	93	32							125
(b) Larkabout Toilets	P05LE		39	1						40
(c) Improvements to Kitchen Less contribution from Catering Contractor	P05LF		45 (30)							45 (30)
Total Larkfield Leisure Centre to Summary		93	86	1	0	0	0	0	0	180
<b><u>Angel Centre</u></b>										
(a) Changing / Toilets / Meeting Rooms	P05BE		75							75
Total Angel Centre to Summary		0	75	0	0	0	0	0	0	75
<b><u>Tonbridge Swimming Pool</u></b>										
(a) Pumping Station Refurbishment	P05CG	24	9							33
(b) Outdoor Pool Remedial Treatment	P05CJ		172							172
Total Tonbridge Swimming Pool to Summary		24	181	0	0	0	0	0	0	205

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Larkfield Leisure Centre</u></b>		
(a) Energy Saving Measures	1a, 1b, 7c, 13b(key),18a	The purpose of the scheme is to reduce energy consumption at the Council's indoor leisure facilities in accordance with the Council's corporate priority of tackling the causes and effects of climate change. The scheme is based on the recommendations of an audit undertaken by the Carbon Trust in October 2006, and will result in revenue savings. Budget increased by £5,000 during 2008/09 Capital Plan Review to provide a power supply to enable the pool covers to be operated electronically. Majority of measures completed.
(b) Larkabout Toilets	2f, 7b, 7c, 7d 7g(key), 11a(key),18a	Provision of toilet / changing facilities in the lobby adjoining the main seating / café area serving the Larkabout indoor soft play zone. Works completed. Budget increased by £7,000 following receipt of quotations, and funded from a virement from the underspend on Poult Wood Golf Centre Maintenance Building.
(c) Improvements to Kitchen	7b, 7, 7e	Improvements to kitchen facilities approved at September 2010 meeting of F&PAB. Funded from Catering Contractor £30,000, LSBU Reserve £10,000 and LLC Capital Renewals £5,000.
<b><u>Angel Centre</u></b>		
(a) Changing / Toilets / Meeting Rooms	2f, 7b, 7c, 7d 7g(key), 11a(key),18a	Refurbishment of Medway Hall toilets, sports hall changing rooms and meeting rooms.
<b><u>Tonbridge Swimming Pool</u></b>		
(a) Pumping Station Refurbishment	7c	Refurbishment of the foul water pumping station to ensure continuity of operation of the swimming pool facility. Scheme completed. £6,000 of underspend on scheme vired under delegated powers to fund overspend on replacement of winter tee mats at Poult Wood Golf Centre
(b) Outdoor Pool Remedial Treatment	7a, 7g(key), 11a(key) 18a	Repairs to pipework serving outdoor pool. Works commenced on site. Budget increased by £26,000 at September 2010 meeting of F&PAB following receipt of tenders.

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Poult Wood Golf Centre</u></b>										
(a) Refurbishment of Maintenance Building	P05EJ	107	6							113
Total Poult Wood Golf Centre to Summary		107	6	0	0	0	0	0	0	113
<b><u>Sports Grounds</u></b>										
(a) Tonbridge Racecourse Sportsground										
(i) Bridge Renewal / Repair	P05DT		95							95
(ii) Improvement Works	P05DX		98							98
Less contribution from developers			(81)							(81)
Less grants from Local Strategic Partnership/Crime Reduction Partnership		0	(17)	0	0	0	0	0	0	(17)
		0	0	0	0	0	0	0	0	0
(b) Tonbridge Farm Sportsground										
(i) Improvements for young people	P05DN	173	17	5						195
Less contributions from developers		(27)								(27)
		146	17	5	0	0	0	0	0	168
(ii) Pavilion Refurbishment	P05DV		77							77
(c) Wrotham School All Weather Pitch	P05DW		46							46
(d) Hayesbrook School, Tonbridge All Weather Pitch	P05DY		20							20
Total Sports Grounds to Summary		146	255	5	0	0	0	0	0	406



**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Poult Wood Golf Centre</u></b>		
(a) Refurbishment of Maintenance Building	7c,7d,18a	Scheme addresses concerns raised by the Council's Health & Safety Officer in his audit of the building. Following approval of budget provision at £173,000, design changes have been made lowering the total estimated cost to £154,000. An underspend on revised budget of £41,000 is now predicted. The underspend has been vired as follows: £10,000 vired in 2009/10 to progress urgent fire safety works in the Clubhouse; £7,000 vired to LLC Larkabout toilets; <b>£4,000 vired to the Pavilion Refurbishment scheme and the remaining £20,000 to the Racecourse Bridge Renewal / Repair scheme.</b>
<b><u>Sports Grounds</u></b>		
(a) Tonbridge Racecourse Sportsground		
(i) Bridge Renewal / Repair	7a,7d,7e 8a(key), 8b	Replacement of existing steel bridge serving the Sportsground from Avebury Avenue with a timber bridge. <b>Original budget increased by £20,000 by way of a virement from the underspend on the PWGC Maintenance Building Refurbishment scheme.</b> Additional costs relate to structural works to the bridge
(ii) Improvement Works	7a, 7b, 7c, 10a (key) 11a(key),18a	Programme of improvements approved at May 2010 meeting of L&AAB as part of the site Masterplan. Works include new skatepark, paths and teen shelter. Cost of works met in full by developer contributions and a <b>£17,000 grant from Local Strategic Partnership to fund an outdoor gym.</b>
(b) Tonbridge Farm Sportsground		
(i) Improvements for young people	7a, 7b, 7c,10a(key), 11a(key), 18a	Enhancement, improvement and extension of outdoor leisure facilities for young children creating more opportunities for play in a safer environment. The scheme aims to enhance existing facilities such as the children's play area, ball court and skate park, whilst improving site security and appearance generally. Cost of scheme funded from the sale of Welland Road play area (£180,000) and developer contribution secured from the Rowan House development, Tonbridge (£25,000). Scheme is being progressed on a phased basis. <b>£10,000 vired to assist with funding of replacement aerial runway at Haysden Country Park.</b>
(ii) Pavilion Refurbishment	7b, 7c, 7d, 11a(key),18a	Refurbishment of the building exterior and improvements to shower facilities and kitchen area. <b>Budget increased by £4,000 by way of a virement from PWGC Maintenance Building Refurbishment scheme to meet unforeseen cost of retiling shower areas.</b>
(c) Wrotham School All Weather Pitch	7a, 7b, 7e, 7g (key) 11a (key)	Contribution towards total estimated project cost of £560,000 which will deliver an all weather pitch for shared school and community use.
(d) Hayesbrook School, Tonbridge All Weather Pitch	7a,7b 7e,7g (key),11a(key)	Contribution to new all weather floodlit pitch at the School, with community use secured outside school hours.

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Open Space</u></b>										
(a) Purchase of Quarry Hill Wood	P05FJ	12	8							20
(b) Leybourne Lakes CP Childrens Play Facilities Less contributions from developers/Lottery.	P05FP	95 (95)	5 (5)							100 (100)
		0	0	0	0	0	0	0	0	0
(c) Hill Top / Priory Wood Childrens Play Equipment	P05FQ		20							20
(d) Larkfield Recreation Ground Play Improvements	P05FR		25							25
Total Open Space to Summary		12	53	0	0	0	0	0	0	65
<b><u>Capital Grants</u></b>										
(a) Capital Grants to Organisations: 2003/04 to 2008/09 schemes Plaques	P05HF P05HZ	390 3	152 3							542 6
Total: Capital Grants to Organisations		393	155	0	0	0	0	0	0	548
(b) Capital Grants to Village / Community Halls: Aylesford Village Hall Birling Village Hall St James Centre, East Malling	P05JA		1 2 (8)							1 5 25
Total: Capital Grants to Village/Community Halls		36	(5)	0	0	0	0	0	0	31
Total Capital Grants to Summary		429	150	0	0	0	0	0	0	579

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Open Space</u></b>		
(a) Purchase of Quarry Hill Wood	7e,8a(key)	Purchase of land from KCC completed. Works to trees, fences and other health and safety issues progressing.
(b) Leybourne Lakes CP Childrens Play Facilities	3e, 7a, 7c,7g(key), 10a(key), 11a(key)	Project to improve facilities for young people at Country Park including children's play area, interactive play sculptures and picnic benches / seating. Scheme completed and funded from Lottery / developer contributions.
(c) Hill Top / Priory Wood Childrens Play Equipment	7f, 10a(key)	Provision of an informal five-a-side kick-about area at Priory Wood Public Open Space together with general site improvements including signage and fencing.
(d) Larkfield Recreation Ground Play Improvements	3e, 7a, 7c, 7f, 10a(key), 11a(key)	Contribution to East Malling & Larkfield Parish Council for improved play facilities including provision of new skatepark for teenagers. Approved at October 2010 meeting of Cabinet.
<b><u>Capital Grants</u></b>		
(a) Capital Grants to Organisations 2003/04 to 2008/09 schemes	7b,7d,7e, 8a (key), 10a (key), 11a(key),14a	To enable the provision of local community leisure facilities and opportunities, including schemes identified by parish councils, in the Leisure & Arts Strategy. May help to unlock funding from other bodies, particularly the National Lottery. 2009/10 and subsequent years provisions deleted during 2008/09 Capital Plan Review.
(b) Capital Grants to Village / Community Halls	7a, 7b, 7d,7e, 8a(key), 10a(key), 11a(key),14a	To enable the provision of new facilities or the upgrade of existing ones as part of the joint District / County scheme for village halls and community centres or in conjunction with other approved funding bodies.
Aylesford Village Hall		Grant awarded for village hall roof replacement.
Birling Village Hall		Grant awarded for replacement of village hall floor & central heating.
St James Centre, East Malling		Grant awarded for conversion of former school for community use.

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Other Schemes</u></b>										
(a) Tonbridge Cemetery										
(i) Memorial Safety	P05KV	53	10	5	25					93
(ii) Registrar Accomodation	P05KY		23							23
(b) Recreation Provision Local Plans										
(i) Walderslade / Blue Bell Hill / Taddington Valley	P05KH	40	8							48
(c) Haysden Country Park Improvements	P05KM	13	9							22
(d) Community Group Funding	P05KS	n/a	11	8	8	8	8	8	8	59
(e) Disability Discrimination Act Improvements Phase 3	P05KT	14	14							28
<b>Total Other Schemes to Summary</b>		<b>120</b>	<b>75</b>	<b>13</b>	<b>33</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>273</b>

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Other Schemes</u></b>		
(a) Tonbridge Cemetery		
(i) Memorial Safety	7d	Scheme completed with exception of repairs to tombs at St Peters & St Pauls closed churchyard. The approach to the tombs is currently being considered in liaison with the Church, the Acting Chief Solicitor and the Conservation Officer. It is proposed to repair / dismantle the tombs on a phased basis over the next three years based on health and safety prioritisation. Provision of £15,000 (£5,000 per annum from 2009/10 to 2011/12) added as part of the 2009/10 Capital Plan Review to meet these costs. Provision in 2012/13 based on Local Government Ombudsman's recommendation to inspect every five years.
(ii) Registrar Accomodation	2a, 7a	Works to create office accommodation for Cemetery Registrar following sale of the Cemetery Lodge. Scheme approved at F&PAB on 26 May 2010, with works funded from capital receipt relating to sale.
(b) Recreation Provision Local Plans		
(i) Walderslade / Blue Bell Hill / Taddington Valley	7e	Works to Taddington Valley progressed in liaison with local Members and Aylesford Parish Council. Further works currently progressing in liaison with the Medway Valley Countryside Partnership.
(c) Haysden Country Park Improvements	7b,7e, 11a(key)	Improvements to date include works to cycle route and car parks. £20,000 vired from budget at July 2010 meeting of F&PAB to fund capital contribution to new all weather pitch at The Hayesbrook School.
(d) Community Group Funding	7b,7c,7d, 8a(key)	Core funding for community groups to undertake capital projects at a number of outdoor leisure facilities / areas where user groups are actively involved in the management of the Council's facilities. Including Tonbridge Allotments and Gardens Association, Woodland Walk, Platt Wood and Basted Mill groups. £4,000 vired under delegated powers to fund overspend on replacement of winter tee mats at Poulton Wood Golf Centre.
(e) Disability Discrimination Act Improvements Phase 3	2e,7b	Provision to undertake works at leisure facilities where improvements have been identified in an earlier consultant disability access audit. Majority of works now completed. Management Team under delegated authority vired £19,000 of the Phase 3 budget to the Larkfield Leisure Centre Health & Fitness Improvement scheme in 2009/10.

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Capital Renewals</u></b>	P05KG									
(i) Angel Centre	BC01	n/a	175	84	66	145	135	54	99	758
(ii) Larkfield Leisure Centre	BC02	n/a	209	43	123	211	100	85	63	834
(iii) Tonbridge Swimming Pool	BC04	n/a	132	26	40	64	39	51	49	401
(iv) Sports Grounds & Open Spaces	BC05	n/a	192	138	136	63	83	45	73	730
(v) Poult Wood Golf Course:										
Clubhouse	BC03	n/a	27	46	28	18	6	30	16	171
Grounds Maintenance	BC06	n/a	53	50	53	59	34	17	13	279
Course	BC07	n/a	51		5	6	0	3		65
			131	96	86	83	40	50	29	515
Total Capital Renewals to Summary		n/a	839	387	451	566	397	285	313	3,238

**CAPITAL PLAN: LIST A**  
**LEISURE SERVICES**

	Corporate Aims and Priorities	Notes
<p><b><u>Capital Renewals</u></b></p> <ul style="list-style-type: none"> <li>(i) Angel Centre</li> <li>(ii) Larkfield Leisure Centre</li> <li>(iii) Tonbridge Swimming Pool</li> <li>(iv) Sports Grounds &amp; Open Spaces</li> <li>(v) Poult Wood Golf Course</li> </ul>	<p>7b, 7d, 18a</p>	<ul style="list-style-type: none"> <li>}</li> <li>}</li> <li>}</li> <li>} Provision for the renewal of life-expired or obsolete assets used at leisure facilities. Subject to annual review.</li> <li>}</li> <li>}</li> <li>}</li> </ul>

**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Land and Property	465	13	60	0	0	0	0	0	538
Information Technology Initiatives	(27)	90	30	30	30	30	30	30	243
Capital Grants	344	94	0	0	0	0	0	0	438
Other	174	239	17	21	0	0	0	0	451
<b>Total Corporate Services (excluding capital renewals)</b>	<b>956</b>	<b>436</b>	<b>107</b>	<b>51</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>1,670</b>
<b>Capital Renewals</b>									
Departmental Admin	n/a	14	11	39	0	20	14	0	98
Council Offices	n/a	4	41	0	0	0	0	13	58
Print Unit	n/a	59	9	0	64	1	51	0	184
Photocopiers	n/a	54	0	0	0	0	54	0	108
Telephones	n/a	18	0	0	0	90	0	0	108
Snack Facilities	n/a	0	13	0	2	0	0	2	17
Interest & Transfers	n/a	0	29	0	0	0	0	29	58
Tonbridge Christmas Lighting	n/a	21	0	0	0	0	21	0	42
Information Technology	n/a	400	250	250	250	250	250	250	1,900
<b>Total Corporate Services Capital Renewals</b>	<b>n/a</b>	<b>570</b>	<b>353</b>	<b>289</b>	<b>316</b>	<b>361</b>	<b>390</b>	<b>294</b>	<b>2,573</b>
<b>Total Corporate Services</b>	<b>956</b>	<b>1,006</b>	<b>460</b>	<b>340</b>	<b>346</b>	<b>391</b>	<b>420</b>	<b>324</b>	<b>4,243</b>



**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Land and Property</u></b>										
(a) Council Offices										
(i) Tonbridge Castle Offices : Re-tile roof	P06AA	10		60						70
(ii) Gibson East / Tonbridge Castle Less contribution from KCC Less Planning Delivery Grant	P06AH	743 (250) (38)	13							756 (250) (38)
		455	13	0	0	0	0	0	0	468
Total Land and Property to Summary		465	13	60	0	0	0	0	0	538
<b><u>Information Technology Initiatives</u></b>										
(a) General IT Developments	P06DA	n/a	53	30	30	30	30	30	30	233
(b) Development of E-Government - Phase 4 Less Government Grant (IEG)	P06DP	124 (151) (27)	26							150 (151) (1)
		50 (50)	11							61 (50)
(c) GIS Less Housing & Planning Delivery Grant	P06DW	0	11	0	0	0	0	0	0	11
Total Information Technology Initiatives to Summary		(27)	90	30	30	30	30	30	30	243

**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Corporate Aims and Priorities	Notes
<b><u>Land and Property</u></b>		
(a) Council Offices		
(i) Tonbridge Castle Offices : Re-tile roof	18a	Retiling of roof to protect asset. Condition has not materially worsened. Bulk of the budget has been deferred to 2011/12. Spend to 31/3/10 relates to re-roofing works associated with the Tonbridge Castle Reception enhancement project.
(ii) Gibson East/Tonbridge Castle Reception	2f	Scheme to refurbish the Gibson and Tonbridge Castle reception areas now complete. Tonbridge Castle reception refurbishment part funded by KCC as part of KCC's Gateway initiative.
<b><u>Information Technology Initiatives</u></b>		
(a) General IT Developments	17a,17b,2c	Global provision for identified IT developments with estimated expenditure of less than £5,000 each.
(b) Development of E-Government Phase 4	17a,17b,2c	Provision for various schemes to meet targets for the development of e-government. Expenditure to be financed by government grant for Implementing Electronic Government (IEG).
(c) GIS	17a,17b,2c	Management Team under delegated authority approved the virement of £11,000 from the underspend on CRM (Customer Relationship Management) system to enable enhancement of the GIS (Geographic Information) system (Financial Planning & Control report to Finance and Property Advisory Board, July 2009 refers). A further contribution of £50,000 has been allocated from the 2009/10 Housing & Planning Delivery Grant towards the cost of hardware and software to create corporate GIS datasets.

**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Capital Grants</u></b>										
S.136 Arrangements - Grants to Parish Councils:										
(a) 2003/04 to 2008/09 Schemes	P06EF	344	94							438
Total Capital Grants to Summary		344	94	0	0	0	0	0	0	438
<b><u>Other</u></b>										
(a) Community Partnership Initiatives	P06FE	170	7	17	21					215
(b) Corporate provision for "fast-track" schemes	P06FF		212							212
(c) Christmas Displays Capital Grant	P06FG	14	10							24
(d) Local Strategic Partnership	P06FJ	57 (67)	92 (82)							149 (149)
		(10)	10	0	0	0	0	0	0	0
Total Other to Summary		174	239	17	21	0	0	0	0	451

**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Corporate Aims and Priorities	Notes																								
<b>Capital Grants</b>																										
S.136 Arrangements - Grants to Parish Councils (a) 2003/04 to 2008/09 Schemes	7c, 8a(key), 8b,10a(key),	Grants to assist parish councils with capital schemes for which there are concurrent functions.																								
<b>Other</b>																										
(a) Community Partnership Initiatives	8a(key, 8b 13c	Provision to enable a swift response to partnership initiatives in conjunction with external bodies. Individual project commitments have been reviewed. <b>Budget provision reduced by £13,000 during 2010/11 Capital Plan Review.</b> Funding allocated as follows: <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="2"></th> <th style="text-align: right;">£,000</th> </tr> </thead> <tbody> <tr> <td>2010/11</td> <td>Reactive minor Improvements</td> <td style="text-align: right;">5</td> </tr> <tr> <td></td> <td>Tonbridge Town Lands Charity</td> <td style="text-align: right;">2</td> </tr> <tr> <td>2011/12</td> <td>Speed watch</td> <td style="text-align: right;">5</td> </tr> <tr> <td></td> <td>Reactive minor Improvements</td> <td style="text-align: right;">10</td> </tr> <tr> <td></td> <td>Tonbridge Town Lands Charity</td> <td style="text-align: right;">2</td> </tr> <tr> <td>2012/13</td> <td>East Malling footway lighting Bone Alley</td> <td style="text-align: right;">21</td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right; border-top: 1px solid black;">45</td> </tr> </tbody> </table>			£,000	2010/11	Reactive minor Improvements	5		Tonbridge Town Lands Charity	2	2011/12	Speed watch	5		Reactive minor Improvements	10		Tonbridge Town Lands Charity	2	2012/13	East Malling footway lighting Bone Alley	21			45
		£,000																								
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	Reactive minor Improvements	10																								
	Tonbridge Town Lands Charity	2																								
2012/13	East Malling footway lighting Bone Alley	21																								
		45																								
(b) Corporate provision for "fast-track" schemes		The budget will be allocated as fast track schemes are approved. The code should only be used for transferring budget. Budget provision comprises Homeless Management IT System £12,000 and Tonbridge Town Lock £200,000. The Town Lock scheme is currently on List B and progress onto List A is dependent on securing a funding commitment from our project partner, the Environment Agency (EA) and this, in turn, depends on the results of the current budget setting exercise at that organisation. Funding is built up roughly based on matched thirds from the Borough Council where there is an additional £100,000 in an earmarked reserve, from developer contributions expected to yield £260,000 and from the EA. Promotion to List A will be sought when the results of the current budget setting exercise are known at the EA and here at the Borough Council with a recommendation that the scheme be promoted as a Design and Build Contract using one of the EA panel contractors.																								
(c) Christmas Displays Capital Grant	14a, 14b	Rolling provision to fund capital grants to upgrading lighting equipment recommended by Finance and Property Advisory Board May 2007.																								
(d) Local Strategic Partnership	13a(key)	Capital element of Performance Reward grant received in 2008/09 and 2009/10.																								

**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**


	Code	Expenditure To 31/03/10	2010/11 Estimate Inc Prior Yr Slippage	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate	2016/17 Estimate	Total Scheme Estimate
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Capital Renewals</u></b>										
(i) General	P06FA									
Departmental Admin	GR01	n/a	14	11	39		20	14		98
Council Offices	GR02	n/a	4	41					13	58
Print Unit	GR03	n/a	59	9		64	1	51		184
Photocopiers	GR04	n/a	54					54		108
Telephones	GR05	n/a	18				90			108
Snack Facilities	GR06	n/a		13		2			2	17
Interest & Transfers	GR08	n/a		29					29	58
Tonbridge Christmas Lighting	GR09	n/a	21					21		42
		n/a	170	103	39	66	111	140	44	673
(ii) Information Technology	P06FB	n/a	400	250	250	250	250	250	250	1,900
Total Capital Renewals to Summary		n/a	570	353	289	316	361	390	294	2,573

**CAPITAL PLAN: LIST A**  
**CORPORATE SERVICES**

	Corporate Aims and Priorities	Notes
<p><b><u>Capital Renewals</u></b></p> <p>(i) General</p> <p>    Departmental Admin</p> <p>    Council Offices</p> <p>    Print Unit</p> <p>    Photocopiers</p> <p>    Telephones</p> <p>    Snack Facilities</p> <p>    Interest &amp; Transfers</p> <p>    Tonbridge Christmas Lighting</p> <p>(ii) Information Technology</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>2c,17a,17b</p>	<p>Provision for the replacement of worn out or obsolete capital assets.</p> <p>Provisions relate primarily to of microfiche and plan printers used in Planning &amp; Transportation. 2010/11 also includes replacement of the franking machine.</p> <p>Provision relates to Gibson boiler replacement.</p> <p>Replacement of printing equipment.</p> <p>Provision for the replacement of the photocopiers on a 5 year cycle.</p> <p>Provision in 2010/11 provides for adaptation of equipment at Tonbridge Castle to enable VOIP. Provision in 2014/15 extends VOIP to the Gibson buildings.</p> <p>Provision for replacement of mobile drinks machines.</p> <p>Provision for the replacement of the cash kiosks at Gibson and Tonbridge Castle receptions on 5 year cycle.</p> <p>Provision for replacement lighting on 5 year cycle.</p> <p>The server virtualisation project estimated at £250,000 has been rescheduled from 2009/10 to 2010/11. This project will have a substantial impact on the level and timing of some IT renewals in future years so a comprehensive review of budget requirements will be undertaken in late 2010/11 or early 2011/12.</p>

Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
planning & Transportation  Existing Scheme	<b>Car Parking: Tonbridge Station – NSIP Contribution.</b>  Contribution to emerging proposals by the Network Rail and Kent County Council for improvements at the station to be funded from the National Station Improvement Programme and the Local Transport Plan.  <b>Retain on List C</b>	<b>X</b>	C  3b, 4c, 13c
Planning & Transportation  Existing Scheme	<b>Car Parking: Car Park Enhancement Programme – Phase 5</b>  Further phase of programme to improve and enhance the Borough Council’s existing car parks.  <b>Recommended for evaluation</b>	<b>✓</b>	C  4a, 4c
	<b>Revenue Budget needed for evaluation</b>	Nil	
Planning & Transportation  <b>New Scheme</b>  	<b>Car Parking: Car Park Enhancement Programme – Phase 6</b>  Further phase of programme to improve and enhance the Borough Council’s existing car parks.  <b>Retain on List C</b>	<b>X</b>	C  4a, 4c

**Schedule of List C Schemes**

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000					
Service	Scheme Title	Recommended for Evaluation	Cost Band		
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities		
Planning & Transportation  Existing Scheme	<p><b>Car Parking: East Malling Car Park – Access and Security Improvements</b></p> <p>The car park is owned by East Malling &amp; Larkfield Parish Council and the proposal would be to enhance it through a partnership project involving the Borough and Parish Councils.</p> <p><b>During 2010/11 an East Malling Local Parking Plan will be adopted and it can be expected to identify a range of measures to improve operation of the village car park. To ensure a match with the potential Parish Council timetable, a scheme should be developed and evaluated for consideration at the next Capital Plan Review.</b></p> <p><b>Recommended for evaluation</b></p> <table border="1"> <tr> <td><b>Revenue Budget needed for evaluation</b></td> <td>Nil</td> </tr> </table>	<b>Revenue Budget needed for evaluation</b>	Nil	✓	A  4a,4c
<b>Revenue Budget needed for evaluation</b>	Nil				
Planning & Transportation  Existing Scheme	<p><b>Car Parking: Resident’s Car Parking - Eccles</b></p> <p>Demoted from List A as part of the 2008/09 Capital Plan Review. Discussions on an alternative approach are being conducted with Aylesford Parish Council and landowner.</p> <p><b>Retain on List C</b></p>	X	D  4a, 4c, 8a (key)		



Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation  Existing Scheme	<p><b>Car Parking: Car Parking Action Plan Phase 8.</b></p> <p>Latest phase to promote the general programme at a range of locations and also to support local parking plan development and review at specific locations such as Aylesford.</p> <p>Selected for evaluation in the 2009/10 Capital Plan Review</p> <p><b>Delete from List C</b> – A formal evaluation is no longer considered necessary. Any costs arising from Phase 8 can be met from the existing List A provision for Hadlow Local Parking Plan</p>	<b>A/S</b>	A  4a, 4c
Planning & Transportation  Existing Scheme	<p><b>Traffic Management - Local Transport Plan Partnership Programme</b></p> <p>Contributions to Kent Highways schemes aimed at securing higher priority or influence in KCC's highway investment decisions.</p> <p><b>Retain on List C</b></p>	<b>X</b>	B  4a, 4c, 8b

Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000					
Service	Scheme Title	Recommended for Evaluation	Cost Band		
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities		
Planning & Transportation  Existing Scheme	<p><b>Traffic Management: Station Forecourt Enhancement – West Malling Station Southern Access</b></p> <p>Contribution towards improvements at the station to take advantage of the link road to the dualled West Malling bypass. To include new bus stops and turning area. Aimed at making up any shortfall in bids by the highway authority, KCC and Network Rail. Includes S106 from the Leybourne Grange development.</p> <p><b>Network Rail, Southeastern (the train operating company) and KCC are likely to produce a detailed design and budget cost for the forecourt remodelling project during 2011/12. To match the potential project timetable that could lead to implementation in 2012/13, evaluation should be carried out to coincide with the next Capital Plan Review in 2011/12.</b></p> <p><b>Recommended for evaluation</b></p> <table border="1"> <tr> <td>Revenue Budget needed for evaluation</td> <td>Nil</td> </tr> </table>	Revenue Budget needed for evaluation	Nil	<p style="text-align: center;">✓</p>	<p style="text-align: center;">B</p> <p style="text-align: center;">4d</p>
Revenue Budget needed for evaluation	Nil				
Planning & Transportation  Existing Scheme	<p><b>Environmental Improvements: Larkfield (A20) Local Shopping Area</b></p> <p>Enhancement to improve amenity, access and parking at local shopping area.</p> <p><b>Retain on List C</b></p>	<p style="text-align: center;">X</p>	<p style="text-align: center;">B</p> <p style="text-align: center;">8a (key), 8b</p>		

Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation  Existing Scheme	<b>Environmental Improvements: Watergate / Chequers Lawn, Tonbridge.</b>  The implementation of a scheme to enhance the Watergate / Chequers Lawn area near Tonbridge Castle.  <b>Delete from List C</b> - Likelihood of further works progressing in the current financial climate is remote.	<b>X</b>	A  8a (key), 8b
Planning & Transportation  Existing Scheme	<b>Environmental Improvements: Mereworth Village Entry Enhancements / Lighting and Street Furniture.</b>  Demoted from List A as part of the 2008/09 Capital Plan Review. Some works undertaken earlier as part of Kent Highways Partnership initiative.  <b>Delete from List C</b> - Likelihood of further works progressing in the current financial climate is remote.	<b>X</b>	B  8a (key), 8b
Planning & Transportation  Existing Scheme	<b>Environmental Improvements: Waterringbury Conservation Area</b>  Demoted from List A as part of the 2008/09 Capital Plan Review.  <b>Delete from List C</b> - Likelihood of further works progressing in the current financial climate is remote.	<b>X</b>	B  8a (key), 8b

**Schedule of List C Schemes**

Annex 3

<b>Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000</b>			
<b>Service</b>	<b>Scheme Title</b>	<b>Recommended for Evaluation</b>	<b>Cost Band</b>
<b>New / Existing Scheme</b>	<b>Details of Scheme / Comments</b>	<b>✓ = Yes X = No A/S = Already Selected</b>	<b>Corporate Aims &amp; Priorities</b>
Planning & Transportation  Existing Scheme	<p><b>Environmental Improvements: Shopping Parade Enhancement Programme – Woodlands Road Ditton.</b></p> <p>Demoted from List A as part of the 2008/09 Capital Plan Review.</p> <p><b>Retain on List C</b></p>	<b>X</b>	B  8a (key), 8b
Planning & Transportation  Existing Scheme	<p><b>Environmental Improvements: Wrotham Heath Soft Landscaping.</b></p> <p>Demoted from List A as part of the 2008/09 Capital Plan Review.</p> <p><b>Retain on List C</b></p>	<b>X</b>	B  8a (key), 8b,
Planning & Transportation  Existing Scheme	<p><b>Environmental Improvements: Conservation Area Enhancement Programme</b></p> <p>Development of a systematic phased programme aimed at bringing forward enhancements identified through the Council's Conservation Area Appraisals. Where possible, this will identify scope for partnerships with other key players.</p> <p>The following List C schemes were merged with this scheme as part of the 2008/09 Capital Plan Review:                      Environmental Improvements - Hildenborough Conservation Area;                      Environmental Improvements - Wrotham Square / High Street and;                      Environmental Improvements - West Malling Conservation Area.</p> <p><b>Retain on List C</b></p>	<b>X</b>	E  8a (key), 8b

Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation  Existing Scheme	<p><b>Environmental Improvements: The Fosse / Lansdowne neighbourhood.</b></p> <p>Partnership funding to facilitate enabling works at Lansdowne Road in conjunction with development proposals.</p> <p><b>Retain on List C</b></p>	<b>X</b>	C  8a (key), 8b
Planning & Transportation  Existing Scheme	<p><b>Environmental Improvements: Twisden Road Shopping Parade</b></p> <p>Revisit earlier scheme to address a number of amenity issues in and around the parade. Selected for evaluation in the 2007/08 Capital Plan Review. Evaluation report submitted as part of the 2008/09 Capital Plan Review recommended retention on List C.</p> <p><b>Retain on List C</b></p>	<b>X</b>	B  8a (key), 8b

**Schedule of List C Schemes**

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation  Existing Scheme	<p><b>Environmental Improvements: Tonbridge Town Centre Enhancements – Phase 2</b></p> <p>A phased programme to achieve the aims of the Tonbridge Central Area Action Plan. It builds on the existing Capital Plan List A provision and also subsumes a number of existing town centre related aspirations previously contained in Capital Plan List C. Potential range of directly funded initiatives as well as contributory arrangements to support development funded and partnership projects.</p> <p>Recommended in the 2009/10 Capital Plan Review to retain the programme on List C until the broader resources outlook and development situation become clearer. This position remains the same but it is important to retain the provision on List C in order to respond to changing circumstances and opportunities.</p> <p><b>Retain on List C</b></p>	<b>X</b>	B  3b, 4a, 4c, 8a (key, 8b)
Planning & Transportation  Existing Scheme	<p><b>Land Drainage &amp; Flood Defence: Wouldham River Wall</b></p> <p>Structural strengthening to address movement detected in the retaining wall between the public open space and the River Medway. Essential work to maintain our assets and for public safety. Evaluation to follow an appropriate period of movement monitoring.</p> <p><b>Retain on List C</b></p>	<b>X</b>	D  4b

Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Planning & Transportation	<b>Land Drainage &amp; Flood Defence: Pen Stream Phase 3</b>	<b>X</b>	A
Existing Scheme	Demoted from List A as part of the 2008/09 Capital Plan Review  <b>Delete from List C</b> - Need for a scheme based on weirs and the like has been overtaken by environmental considerations that make a future scheme unlikely.		4b
Planning & Transportation	<b>Land Drainage &amp; Flood Defence: Drainage Improvement Programme</b>	<b>X</b>	A
Existing Scheme	2011/12 and subsequent years provisions demoted from List A as part of the 2008/09 Capital Plan Review  <b>Retain on List C</b>		4b

**Schedule of List C Schemes**


Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  Existing Scheme	<p><b>Larkfield Leisure Centre: Fitness Studio</b></p> <p>The current studio facilities at the Centre cannot meet the increased demand for exercise classes. Scheme converts two existing squash courts into fitness studio with capacity for 35/40 users. Scheme would include storage, air conditioning and semi-spring floor. Designed to maintain and improve income in competitive health and fitness market. Potential ‘invest to save’ project, with opportunity to attract external funding/developer contributions.</p> <p>Selected for evaluation in previous Capital Plan Reviews (2007/08, 2008/09, 2009/10), but the significant cost of the project has made it unviable in terms of the capital resources available. This position remains the case in the current review of the Capital Plan, and it is therefore suggested that the scheme be retained on List C for further evaluation in the future, subject to resources being available.</p> <p><b>Retain on List C</b></p>	<b>X</b>	E  7c, 10a, 18a




**Schedule of List C Schemes**

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000					
Service	Scheme Title	Recommended for Evaluation	Cost Band		
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities		
Leisure Services  Existing Scheme	<p><b>Larkfield Leisure Centre: Footpath Access</b></p> <p>The area of land at the rear of the leisure centre, owned by Larkfield &amp; New Hythe Sports &amp; Social Club, has been prone to problems regarding unauthorised access and anti-social behaviour in the past. A joint scheme with the Social Club was proposed to formalise the existing footpath access and secure the boundary to the land.</p> <p>Selected for evaluation in the 2007/08 Capital Plan Review. As part of the 2008/09 Capital Plan Review it was noted that the evaluation had not been undertaken as the scheme is considered to be cost prohibitive in light of Council's financial position. Sports and Social Club advised accordingly.</p> <p><b>Delete from List C</b> – Likelihood of works progressing in the current financial climate is remote.</p>	<b>X</b>	A  7a, 7b, 7e, 7f (key, 11c		
Leisure Services  <b>New Scheme</b>  	<p><b>Larkfield Leisure Centre: Lighting in Lifestyles Fitness Suite</b></p> <p>A scheme to replace the existing “office style” lighting with a hi-tec designed lighting scheme to enhance the environment and allow change lighting in different areas during different sessions. Scheme proposed to ensure facility remains competitive in light of market pressures.</p> <p><b>Retain on List C</b></p> <table border="1"> <tr> <td><b>Revenue budget needed for evaluation:</b></td> <td>Nil</td> </tr> </table>	<b>Revenue budget needed for evaluation:</b>	Nil	<b>X</b>	B  7a, 7c, <b>11a</b> ,18a
<b>Revenue budget needed for evaluation:</b>	Nil				

Schedule of List C Schemes

Annex 3

Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000			
Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  Existing Scheme	<p><b>Tonbridge Swimming Pool: Pool Water Disinfection System</b></p> <p>This scheme relates to the improved technology available in the treatment of pool water. It also acknowledges industry guidance related to the environmental and health benefits gained by taking advantage of technology, such as the UV light treatment. The scheme is a “spend and save” proposal with a potential pay back on investment of approximately four years due to the current revenue costs of maintaining the existing ozone water treatment at the facility.</p> <p><b>Selected for evaluation 2009/10 Capital Plan Review – see Annex 4</b></p>	<b>AS</b>	B  7c, 10a, 18a
Leisure Services  <b>New Scheme</b>  	<p><b>Tonbridge Swimming Pool: Changing Village Floor</b></p> <p>Installation of rubber crumb surface in Changing Village to enhance cleanliness and improve health and safety. Proposal takes into account successful installation of flooring around teaching pool.</p> <p><b>Recommended for evaluation</b></p>	✓	A  2f, 7a, 7c, 7d, <b>11a</b> , 18a

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New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  Existing Scheme	<p><b>Leisure Facilities General: Upgrade of CCTV Phase 2</b></p> <p>Phase 1 works at LLC, TSP and PWGC have been progressed. It was agreed previously by Cabinet (January 2004) that the need for Phase 2 (i.e. the enhanced coverage of car parks, access roads and external areas at the three facilities and the provision of audit trails at TSP and PWGC) would be reviewed after Phase 1 had been installed and was operational.</p> <p>Selected for evaluation in 2006/07 Capital Plan Review but evaluation deferred in light of capital development improvements to car park and investigations into improved children’s play facilities on land adjacent to Larkfield Leisure Centre.</p> <p>As part of the 2008/09 Capital Plan Review it was noted that the evaluation be deferred to 2009/10 in light of Council’s financial position and ongoing investigations into children’s play facilities in liaison with the local Parish Council. The location of new children’s play facilities has recently been determined by the Parish Council, with a new skatepark facility proposed adjacent to the boundary with the Leisure Centre.</p> <p>Selected for evaluation in the 2009/10 Capital Plan Review. Evaluation deferred in light of the Council’s financial position and need to assess impact of new play facilities.</p> <p><b>Evaluation deferred to 2011/12</b></p>	<b>AS</b>	C  7c, 7d, 11a, 11b

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New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  Existing Scheme	<p><b>Leisure Facilities General: Energy Saving Measures at Leisure Centres - Phase 2</b></p> <p>A range of energy saving measures have been progressed at Tonbridge Swimming Pool and Larkfield Leisure Centre following an Energy Management Assessment by the Carbon Trust in 2006. The measures have assisted the Council in improving energy management deficiencies and in reducing energy costs/saving carbon. Further energy saving measures are available to the Council including the provision of a draught lobby at Larkfield Leisure Centre. The scheme has the potential for “spend and save” and the achievement of the Council’s corporate priority of tackling the causes and effects of climate change.</p> <p><b>Selected for evaluation in the 2009/10 Capital Plan Review - see Annex 4</b></p>	<b>AS</b>	<p>B</p> <p>7c, 13b (key)</p>

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New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  Existing Scheme	<p><b>Poult Wood Golf Centre: Fire Safety</b></p> <p>A review of the Fire Risk Assessment for the Poult Wood Golf Centre Clubhouse, undertaken by the Council's Health &amp; Safety Officer, in liaison with the Fire Officer and the Council's Senior Building Control Officer identified a number of potential improvements. Priority works have been progressed.</p> <p>This scheme was selected for evaluation in the 2009/10 Capital Plan Review to address other suggestions including the installation of a fire detection system, installation of doors and fitting of panic bars. These issues will be reconsidered within a forthcoming follow up risk assessment review.</p> <p><b>Evaluation deferred to 2011/12</b></p>	<b>AS</b>	A  7a, 7d, 18a

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  Existing Scheme	<p><b>Sports Grounds: Tonbridge Farm Sports Ground – Flood Protection.</b></p> <p>The all weather play area at Tonbridge Farm Sports Ground has been flooded on a number of occasions and the Council’s insurers require flood protection measures to be implemented. Following a flood, the loss of the facility results in a number of local sports clubs being unable to train.</p> <p>Selected for evaluation in 2005/06, 2006/07, 2007/08 and 2008/09 Capital Plan Reviews.</p> <p>As part of the 2008/09 Capital Plan Review it was noted that evaluation was being progressed in order to meet requirements of Council’s insurers. Initial assessments of the potential practical means to mitigate flooding have demonstrated that the preferred solution of diverting flood waters and altering the channel of the watercourse is beyond the direct control of the Council, will require the approval of adjoining landowners and is likely to be cost prohibitive. Other localised approaches are now being investigated for the defence of the sports ground.</p> <p><b>Evaluation deferred to 2011/12</b></p>	<b>A/S</b>	<p>A</p> <p>7f (key), 10a, 18a</p>

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  Existing Scheme	<p><b>Sports Grounds: Tonbridge Racecourse Sportsground - Site Improvements – Phase 2</b></p> <p>A Masterplan of improvements to the Sportsground was agreed by Members at the May 2010 meeting of L&amp;AAB. Phase 1 of the Plan is currently being implemented including a new skatepark, works to paths and play area improvements. Phase 2 includes works to Games Kiosk, lighting and paths and has the potential to attract developer contributions.</p> <p>Selected for evaluation in the 2009/10 Capital Plan Review. Evaluation of Phase 2 deferred until external funding is secured.</p> <p><b>Evaluation deferred to 2011/12</b></p>	<b>A/S</b>	<p>C</p> <p>7a, 7c, 8a, (Key), 8b, 18a</p>
Leisure Services  Existing Scheme	<p><b>Open Spaces: Haysden Country Park – De-silting of Haysden Water Lake</b></p> <p>The incumbent Sailing Club has identified increasing silt levels in the lake that could prevent/restrict its future activities at the site. It is proposed to de-silt the lake and investigate methods to prevent future problems. Low cost scheme with potential for external funding/developer contribution.</p> <p><b>Retain on List C</b></p>	<b>X</b>	<p>A</p> <p>10a (key)</p>

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services  Existing Scheme	<b>Open Spaces: Haysden Country Park - Extension of Play Area</b>  Extension of the existing children's play area. Potential for external funding/ developer contribution.  <b>Retain on List C</b>	<b>X</b>	C  2d, 7a, 7c, 7f (key), 10a (key), 18a
Leisure Services  Existing Scheme	<b>Open Spaces: Site Improvements</b>  Improvements to a number of Public Open Spaces across the Borough to address anti-social behaviour, access, and concerns raised by local residents/Members. Sites include Woods Meadow (Leybourne), Holly Hill (Birling), Browning Close (Larkfield), Scotchers Field (Tonbridge), and Woodland Walk Tonbridge  <b>Selected for evaluation in the 2009/10 Capital Plan Review – see Annex 4</b>	<b>A/S</b>	B  7a, 7c, 7d, 7e, 8a (key), 8b, 18a



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Annex 3

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Leisure Services	<p><b>Leybourne Lakes Country Park: Visitor Centre</b></p> <p>A scheme to provide a lakeside Visitor Centre at the Country Park to incorporate site interpretation information, education room to accommodate local schools and Council run children’s activities, the onsite watersports concession, storage for Scouts and catering facility.</p> <p>A developer contribution has already been secured for such a project and the opportunity exists to investigate other appropriate external funding sources.</p> <p><b>Recommended for evaluation</b></p>	✓	E
<p><b>New Scheme</b></p> <p>➔</p>	<p><b>Revenue budget needed for evaluation:</b> It is anticipated that costs (£3,000approx.) will be incurred for professional fees related to the development of the scheme which will be met in full from the secured developer contribution.</p>		7a, 7c, 7e, <b>7g</b> , 8a, 8b, <b>11a,18a</b>

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<b>Cost Bands: A = £5,000 to £25,000 B= £26,000 to £50,000 C= £51,000 to £100,000 D= £101,000 to £200,000 E= Greater than £200,000</b>			
<b>Service</b>	<b>Scheme Title</b>	<b>Recommended for Evaluation</b>	<b>Cost Band</b>
<b>New / Existing Scheme</b>	<b>Details of Scheme / Comments</b>	<b>✓ = Yes X = No A/S = Already Selected</b>	<b>Corporate Aims &amp; Priorities</b>
Leisure Services  Existing Scheme	<p><b>Tonbridge Cemetery: Path Improvements / Flood Protection</b></p> <p>Scheme to protect adjoining residential properties from flooding and improve the condition of paths at Tonbridge Cemetery to retain safe public access. Paths are continuing to deteriorate and issue raised in recent health and safety inspection. Any immediate health and safety issues eg pot holes will be addressed from revenue budgets.</p> <p>Selected for evaluation in the 2007/08 Capital Plan Review. De-selected for evaluation in the 2008/09 Capital Plan Review.</p> <p><b>Retain on List C</b></p>	<b>X</b>	<p>A</p> <p>7d, 7e, 8a (key), 10a</p>
Leisure Services  Existing Scheme	<p><b>Other Schemes: Tonbridge Memorial Gardens</b></p> <p>The Memorial Gardens in Tonbridge are in need of improvement to enable safe access for all, and to ensure that the area meets an appropriate standard. The improvements have been discussed with the Royal British Legion and an Appeals Committee has been formed to assist in raising the funds required.</p> <p><b>Selected for evaluation in the 2009/10 Capital Plan Review – see Annex 4</b></p>	<b>A/S</b>	<p>E</p> <p>7a, 7c, 18a</p>

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Corporate Services  Existing Scheme	<p><b>Land and Property: Gibson Building (West) – Renewal of Roof Coverings</b></p> <p>Renewal of tiled and flat roofs in East and West wings and central area to protect asset and extend life of building. Renewal proposed for 2008/09 but need will be monitored on an annual basis. The present condition suggests that maintenance funded from the Building Repairs Reserve will keep the roofs watertight in the immediate future.</p> <p>Selected for evaluation in the 2007/08 Capital Plan Review. Evaluation reported as part of the 2008/09 Capital Plan Review recommended retention on List C.</p> <p><b>Retain on List C</b></p>	<b>X</b>	D  18a
Corporate Services  Existing Scheme	<p><b>IT Initiatives: Lap Top Computers for Members</b></p> <p><b>Retain on List C</b></p>	<b>X</b>	C  17a

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Corporate Services  Existing Scheme	<p><b>IT Initiatives: Central Images Library</b></p> <p>The council's digital images are stored in a variety of files in many different places at present which makes it difficult to access images quickly or even find out if certain images exist. The Media Store central images library package would solve the problems encountered by many staff when trying to source images for publications and the media. Benefits of the new package include:</p> <ul style="list-style-type: none"> <li>• All digital images can be stored centrally</li> <li>• All digital images can be catalogued so that they can be found easily</li> <li>• The distribution of images can be controlled (in line with data protection and copyright requirements)</li> <li>• Access to the library can be given to people outside the council (e.g. designers) which would save time and money (no CD-ROM needed)</li> </ul> <p>Selected for evaluation in 2004/05, 2005/06, 2006/07 and 2007/08 Capital Plan Reviews. Evaluation not being progressed in view of the Council's financial position.</p> <p><b>Retain on List C</b></p>	<b>X</b>	A  17a


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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Corporate Services  Existing Scheme	<p><b>IT Initiatives: Public Access to Online Personal Data</b></p> <p>Provision of authenticated website access by the public (e.g. username and password) to enable them to view some of their own personal data held by the Council.</p> <p>Selected for evaluation in 2005/06, 2006/07, 2007/08 and 2008/09 Capital Plan Reviews. Government Connect, a national project, is not sufficiently advanced to take this project forward. Capital Plan Review 2009/10 recommended retention on List.</p> <p><b>Retain on List C</b></p>	<b>X</b>	B  17a, 2c
Corporate Services  Existing Scheme	<p><b>IT Initiatives: Homeless Management System</b></p> <p>The requirement for a Housing Management System has in the main been met by the Choice Based Lettings system provided Kent wide by Locata. However there is still a need for a system to support the Councils Homeless data base.</p> <p><b>Selected for Fast Track evaluation in the 2007/08, 2008/09 and 2009/10 Capital Plan Reviews – see Annex 4</b></p>	<b>A/S</b>	A  5a (key)

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Corporate Services	<p><b>IT Initiatives: Corporate Document Management System Expansion</b></p> <p>To expand the availability and use of the existing IDOX Document Management System to all Services/Sections of the Council. This will enable procedures/workflow to be streamlined; improve staff and public access to documents; improve the ability for home/remote working and business continuity; improve the security of documents; and reduce the need for manual filing space.</p> <p><b>Recommended for Fast Track evaluation.</b></p>	✓	C  2a, 2c, 15a, 17a
<p><b>New Scheme</b></p> <p></p>	<p>Revenue budget needed for evaluation:</p> <p>Nil</p>		

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Service	Scheme Title	Recommended for Evaluation	Cost Band
New / Existing Scheme	Details of Scheme / Comments	✓ = Yes X = No A/S = Already Selected	Corporate Aims & Priorities
Corporate Services  Existing Scheme	<p><b>Financial Services: Electronic Document Management</b></p> <p>System for scanning invoices and processing them electronically, allowing for a completely electronic purchase to pay cycle. Plus electronic filing and archiving to improve efficiency and reduce the cost of manual processing and paper handling across all services.</p> <p>Selected for evaluation in the 2009/10 Capital Plan Review. Evaluation deferred to allow impact flowing from the corporate expansion of the IDOX DMS investigation to be assessed.</p> <p><b>Evaluation deferred to 2011/12</b></p>	<b>A/S</b>	C  1b, 2a, 17a
Corporate Services  Existing Scheme	<p><b>Other Schemes: Community Partnership Initiatives</b></p> <p>Enabling funding to support a wide range of community partnerships.</p> <p>Selected for evaluation in 2007/08 Capital Plan Review. Evaluation reported as part of 2008/09 Capital Plan Review recommended retention on List C.</p> <p><b>Retain on List C</b></p>	<b>X</b>	C  4a, 4b, 4c, 8a (key)

## Capital Plan List C – Evaluations

1	<b>Leisure Services Tonbridge Swimming Pool: Pool Water Disinfection System</b>		
1	<b>Specification:</b>		
	(i)	<b>Purpose of the scheme</b>	The scheme is designed to replace the existing Ozone plant that provides disinfection of the indoor pools with Ultra Violet dosing. The existing plant is close to life expiry and has become expensive to maintain. Ultra Violet dosing takes advantage of newer, cleaner technology with reduced ongoing maintenance costs and is felt to be a better option for the future. The new plant will address recent concerns about the efficiency of ozone dosing to protect against the incidence of pathogenic organisms such as cryptosporidium.
	(ii)	<b>Relevance to National / Council's Strategic Objectives</b>	(a) National: Climate Change. (b) Council: 7c – Improve the quality and sustainability of the Council's leisure facilities and services; <b>12a (key) Work with partners to make a positive local contribution to tackling the causes and effect of climate change; 13b (key) Work with partners to promote, encourage and provide opportunities for healthy living; 18a – Improve the fabric of our leisure facilities and access for all.</b>
	(iii)	<b>Targets for judging success</b>	(a) Reduced maintenance, utility and chemical costs. (b) Improved pool water quality and increased protection against cryptosporidium.
2	<p><b>Description of Project / Design Issues:</b></p> <p>The existing pool plant at Tonbridge Swimming Pool is based upon ozone generation. This plant is approaching 15 years of age and is now attracting considerable maintenance costs. The actual ozone generator has cost £8,000 in each of the last two years to maintain and the total overall costs in the past three years are in excess of £41,000. The use of carbon in the filters results in the inability to use Poly Aluminum Chloride (PAC) as a flocculant and therefore reduces the effectiveness of the system in preventing the presence of cryptosporidium.</p> <p>The installation of a UV system allows the water to be treated in a similar fashion to ozone i.e. removing the water for primary disinfection and returning clean water to the pools with reduced levels of chlorine used as a secondary disinfection. Some modifications will be required to the existing filters and the ozone plant will require decommissioning/removal. In addition a PAC system will be installed on both the fitness and teaching pools. The cost of re-filling the filters with new media is included in the Building Repairs Reserve Expenditure Plan.</p> <p>Ongoing maintenance of the system, including an annual lamp change is estimated at around £2,000 with reduced use of chemicals and utilities.</p>		



## Capital Plan List C – Evaluations

		<p>The opportunity will also be taken as part of the works to install an automated backwashing system to meet the guidance within the Pool Water Treatment Advisory Guide and the recommendation of the Health Protection Agency following a recent review of managing cryptosporidium.</p> <p>The installation may be undertaken whilst the pool is open but will require careful phasing and the potential of a one day closure. Alternatively the project could be completed as part of the closedown timetable at Xmas 2011.</p>
3		<p><b>Consultation:</b>  Ultra Violet water treatment has become more common in the industry and is considered the preferred treatment system in many new build facilities. This form of treatment has recently been introduced at Sevenoaks Pool with positive results. The scheme has been brought forward in consultation with commercial advisors currently responsible for the plant services at Tonbridge Swimming Pool.</p> <p>The views of the Building and Facilities Manager, Chief Environmental Health Officer and Health and Safety Manager have been sought and are reflected below:</p> <p>Buildings &amp; Facilities Manager: Supports this initiative as the future reduced ongoing maintenance costs will relieve current financial pressures on the BRREP. Age of the current plant noted and can confirm increased spending in recent years on maintaining this ageing equipment.</p> <p>Health &amp; Safety Officer: Chlorination of swimming pools to kill harmful bacteria is a well established method of protecting the safety of bathing water in public facilities. It does not though kill other pathogenic organisms such as the protozoans Cryptosporidium and Giardia, which can be found in water. These rely on effective filtration using a flocculant added to the pool to clump them together before passing through the filter.</p> <p>Ozone has been used for a number of years as an alternative disinfectant method but it unfortunately does prevent the use of a flocculant as it would adversely affect the carbon filters required to remove the poisonous ozone gas before it returns to the pool. This is particularly so following the periodic backwashing of the filters to remove trapped debris when the filter medium will not be fully effective.</p> <p>The replacement of the ozone system with UV treatment, the introduction of a PAC flocculant, together with automatic backwashing that would allow the filters to return to full efficiency before bathers entered the pools in the morning, will be a positive step in reducing the possibility of outbreaks of cryptosporidiosis and giardiosis.</p>

## Capital Plan List C – Evaluations

		Chief Environmental Health Officer: I endorse the comments of the Corporate Health and Safety Officer in support of this Capital Plan proposal. I particularly welcome the proposal to install an automatic backwashing system, which will overcome the difficulties in meeting the PWTAG advice that have been experienced in recent months.					
4		<p><b>Capital Cost:</b>  The cost of the scheme will be £90,000 as shown below:  Installation of UV system to Fitness &amp; Teaching Pools - £40,000  Installation of PAC system to both pools - £2,000  Decommissioning/Removal of existing Plant - £10,000  Modifications to filters - £3,000  Installation of Automated backwashing system - £35,000  Total - £90,000</p> <p>It should be noted that the capital cost of replacing the ozone generator on a like for like basis is estimated to be £50,000.</p>					
5		<b>Profiling of Expenditure:</b>					
		<b>2011/12 (£'000)</b>	<b>2012/13 (£'000)</b>	<b>2013/14 (£'000)</b>	<b>2014/15 (£'000)</b>	<b>2015/16 (£'000)</b>	<b>2016/17 (£'000)</b>
		90					
6		<p><b>Capital Renewals Impact:</b>  The UV and PAC system will require replacement in future at a current cost of £47,000 and has an anticipated life of 15 years. The impact on future capital renewals provisions equates to £3,150 per annum.</p>					
7		<p><b>Revenue Impact:</b>  The loss of investment income is calculated at £4,500 per annum. Ongoing maintenance, utilities and chemical costs should be reduced and will be reflected within future revenue budgets. Whilst difficult to estimate the value of these savings, it is anticipated they will exceed the loss of investment income per annum. It is anticipated that response and plant maintenance supported within the Building Repairs Reserve Expenditure Plan will be reduced.</p>					
8		<p><b>Partnership Funding:</b>  None identified.</p>					
9		<p><b>Post Implementation Review:</b>  Twelve months after completion.</p>					
10		<p><b>Recommendation:</b>  Transfer from List C to List B. An equality / diversity assessment will be undertaken and reported to Members prior to scheme commencement.</p>					

## Capital Plan List C – Evaluations

2	<b>Leisure Services Leisure Facilities General: Energy Saving Measures at Leisure Centres – Phase 2</b>		
	1	<b>Specification:</b>	
	(i)	<b>Purpose of the scheme</b>	The scheme proposes the replacement of the single automated entry doors at Larkfield Leisure Centre (LLC) with a new arrangement that provides a draught lobby. The scheme is designed to further improve the energy efficiency of the centre and responds to adverse customer comment.
	(ii)	<b>Relevance to National / Council's Strategic Objectives</b>	(a) National: Climate Change. (b) Council: 7b – Increase community involvement in the delivery and design of leisure services; 7c – Improve the quality and sustainability of the Council's leisure facilities and services; <b>12a (key) Work with partners to make a positive local contribution to tackling the causes and effect of climate change;</b> 18a – Improve the fabric of our leisure facilities and access for all.
	(iii)	<b>Targets for judging success</b>	(a) Reduction in energy costs. (b) Improved customer satisfaction.
	2	<b>Description of Project / Design Issues:</b> The current entrance doors to LLC are two sets of automatic doors set at 90 degrees to each other with no draught lobby. The doors are operated by sensor when approached from either side. The loss of heated air from the building whenever the doors open is significant and the subject of adverse comment by both customers and staff.  The proposal is to install a revolving door that minimises heat loss and remains easy access for visitors. In addition, a single leaf automated door for access for people with disabilities or parents with prams would be required. It is anticipated that the doors could be fitted into the existing frame of the building. However, detailed investigation is required and it may prove more practical to reconfigure the entrance and provide a twin set of automated doors with a draught lobby.	

## Capital Plan List C – Evaluations

3	<p><b>Consultation:</b> The views of the Building and Facilities Manager and Corporate Services Manager have been sought and are reflected below:</p> <p>Buildings &amp; Facilities Manager: Supports the proposal as a way of reducing ongoing energy costs and addressing customer comments. Current provision in BRREP for ongoing scheduled maintenance likely to be sufficient for whichever option is chosen.</p> <p>Corporate Services Manager: Further implementation of energy saving measures at the Council's Leisure Centres will be a crucial element of achieving overall savings of CO2 for the Council as a whole as required by NPI 185. Such investment is underpinned by actions set out in the Council's adopted Climate Change Strategy. Over 80% of the Council's annual energy usage is accounted for by Tonbridge Pool, Larkfield Leisure Centre and the Angel Centre.</p>					
4	<p><b>Capital Cost:</b> The cost of the scheme is estimated at £40,000.</p>					
5	<b>Profiling of Expenditure:</b>					
	2011/12 (£'000)	2012/13 (£'000)	2013/14 (£'000)	2014/15 (£'000)	2015/16 (£'000)	2016/17 (£'000)
6	<p><b>Capital Renewals Impact:</b> None</p>					
7	<p><b>Revenue Impact:</b> The loss of investment income is calculated at £2,000 per annum. Ongoing energy costs will be reduced following the improvement works and, at a minimum, will offset the loss of income on the investment.</p>					
8	<p><b>Partnership Funding:</b> None identified.</p>					
9	<p><b>Post Implementation Review:</b> Twelve months after completion.</p>					
10	<p><b>Recommendation:</b> Transfer from List C to List B. An equality / diversity assessment will be undertaken and reported to Members prior to scheme commencement.</p>					

## Capital Plan List C – Evaluations

<b>3</b>	<b>Leisure Services Public Open Spaces: Site Improvements</b>		
	<b>1</b>	<b>Specification:</b>	
	(i)	Purpose of the scheme	The scheme proposes improvements to Scotchers Field, Tonbridge and Leybourne Lakes to address anti-social behavior, health and safety, access and issues raised by local residents.
	(ii)	Relevance to National / Council's Strategic Objectives	(a) National: Healthy living (b) Council: <b>7g (key)</b> Involve, safeguard and meet the needs of children and young people; <b>8a (key)</b> Achieve a cleaner smarter and better maintained street scene and open space environment; <b>13b (key)</b> Work with partners to promote, encourage and provide opportunities for healthy living.
	(iii)	Targets for judging success	(a) Enhancement play facilities. (b) Meeting the needs of local residents.
	<b>2</b>	<b>Description of Project / Design Issues:</b>	
	1.	<b>Scotchers Field</b> – Following comments from residents and local Members a number of potential improvements are proposed for the site as detailed below:	
	(i)	Play Area Improvements - It is proposed that the existing play area be extended and additional items of play equipment be provided. In regard to the new equipment, it is proposed that this is aimed at a young age range (toddler to junior) and the following items have been suggested - Cradle Swings, Wide Slide, Springers. It is also proposed that the larger tree branches, overhanging the play area, are removed to reduce shading.	
	(ii)	Ball Games - Whilst the open space does provide opportunities for casual ball games, it is proposed that a fixed "Goal End" be provided to accommodate casual football, netball and basketball.	
	(iii)	Landscape and General Improvements - Currently the open space is maintained as amenity grass with limited natural diversity. It is proposed to plant trees and adopt a varying management regime for the cutting of the grass in some areas	
	2.	<b>Leybourne Lakes</b> – Following previous comments from site users and a recent site risk assessment undertaken by Zurich, the Council's Insurers, a number of improvements have been identified for the site as detailed below:	
	(i)	Play Area Improvements – Following the success of the new play area at the Park surfacing improvements are required where heavy use has led to worn grass areas and muddy conditions within the fenced play area. It is proposed to extend the current safety surfacing to address this issue.	
	(ii)	Path Improvements – A number of paths around the site are in need of repair/upgrading following intensive use.	
	(iii)	General Site Improvements – Additional site furniture has also been identified including litter bins, signage and seating.	
	(iv)	Slipway – Works have been identified to improve access to the lake via the existing slipway.	

## Capital Plan List C – Evaluations

3	<b>Consultation:</b>					
	1. <b>Scotchers Field</b> – Local Members have been advised on the proposals which are currently the subject of formal public consultation. The final scheme design will be subject to the outcome of the consultation.					
	2. <b>Leybourne Lakes</b> – Proposals have been brought forward following comments from users of the site and through the recent site risk assessment undertaken by the Council’s Insurers.					
4	<b>Capital Cost:</b> £99,000 which will be funded in full by developer contributions. The total cost is allocated as follows: Scotchers Field       £44,000 Leybourne Lakes       £55,000					
5	<b>Profiling of Expenditure:</b>					
	<b>2011/12 (£'000)</b>	<b>2012/13 (£'000)</b>	<b>2013/14 (£'000)</b>	<b>2014/15 (£'000)</b>	<b>2015/16 (£'000)</b>	<b>2016/17 (£'000)</b>
	99					
6	<b>Capital Renewals Impact:</b> Children’s play equipment/surfacing and associated fencing will require replacement in the future. Estimated replacement costs and expected life are: play equipment £14,000, 14 year life; associated safety surfacing £7,000, 7 year life; fencing £3,000, 20 year life; goal end £9,000, 15 year life. The impact on future capital renewals provisions equates to £2,750 per annum.					
7	<b>Revenue Impact:</b> There will be no loss of investment income as the scheme is funded in full from developer contributions. Revenue costs will be met from within existing budgets for each site.					
8	<b>Partnership Funding:</b> The scheme is funded in full through developer contributions.					
9	<b>Post Implementation Review:</b> Twelve months after completion.					
10	<b>Recommendation:</b> Transfer from List C to List B. An equality / diversity assessment will be undertaken and reported to Members prior to scheme commencement.					

## Capital Plan List C – Evaluations

<b>4</b>	<b>Leisure Services Other Schemes: Tonbridge Memorial Garden - Improvements</b>					
	<b>1</b>	<b>Specification:</b>				
		(i)	<b>Purpose of the scheme</b>	The scheme will enable safe access for users of the Gardens, ensure the area meets an appropriate standard for the annual Remembrance Sunday Service and make this important public open space a more pleasant and higher quality environment.		
		(ii)	<b>Relevance to National / Council's Strategic Objectives</b>	(a)	National:	Requirements of Disability Discrimination Act legislation.
				(b)	Council:	<b>3b(key)</b> Promote and support the sustainable regeneration and economic regeneration of Tonbridge town centre; <b>8a (key)</b> Achieve a cleaner, smarter and better maintained street scene and open space environment; <b>10a (key)</b> Work with partners to increase community safety by tackling anti-social behaviour.
		(iii)	<b>Targets for judging success</b>	(a)	Site accessible to all.	
				(b)	Meet requirements for Remembrance Sunday Service.	
				(c)	Positive feedback from public.	
	<b>2</b>	<b>Description of Project / Design Issues:</b> The scheme will create at grade level through the Garden, provide additional paved areas for people to stand, improve seating, provide a power supply, enhance security, repair the memorial and install interpretation panels.				
	<b>3</b>	<b>Consultation:</b> The scheme has already been the subject of public consultation through an open meeting, and a Committee has been formed including representation from the Royal British Legion, Tonbridge Civic Society, local Churches, Town Wardens, and local Members. The Committee is chaired by Group Captain Patrick Tootall OBE, DL, RAF (ret'd).				
	<b>4</b>	<b>Capital Cost:</b> The total capital cost of the project is estimated to be in the region of £250,000. At the March 2010 meeting of Cabinet, Members decided to give an initial indication of support of £25,000 to the project (D100046CAB). Funding for the remainder of the costs will be sought by fundraising, grants and developer contributions.				
	<b>5</b>	<b>Profiling of Expenditure:</b>				
		<b>2011/12 (£'000)</b>	<b>2012/13 (£'000)</b>	<b>2013/14 (£'000)</b>	<b>2014/15 (£'000)</b>	<b>2015/16 (£'000)</b>
		<b>25</b>				
	<b>6</b>	<b>Capital Renewals Impact:</b> None.				
	<b>7</b>	<b>Revenue Impact:</b> Loss of investment income on the capital cost is estimated to be £1,250 per annum.				

## Capital Plan List C – Evaluations

8	<b>Partnership Funding:</b> The Memorial Garden Committee will pursue all opportunities for funding including grants and a public appeal. The scheme could attract developer contributions.
9	<b>Post Implementation Review:</b> 12 months after completion.
10	<b>Recommendation:</b> Transfer from List C to List B. An equality / diversity assessment will be undertaken and reported to Members prior to scheme commencement.



## Capital Plan List C – Evaluations

<b>5</b>	<b>Corporate Services Information Technology Initiatives – Homeless Management System</b>		
	<b>1</b>	<b>Specification:</b>	
		(i)	<b>Purpose of the scheme</b> The new module, provided by Locata, will introduce a single integrated system for the step-by-step management of homeless applicants.
		(ii)	<b>Relevance to National / Council's Strategic Objectives</b> (a) National: Increase the proportion of socially excluded adults in settled accommodation. (b) Council: 5a (key) Providing affordable housing and tackling homelessness.
		(iii)	<b>Targets for judging success</b> (a) Improved customer contact by reducing the time taken to search for new clients on the various systems used at present. (b) Reduced officer time in preparing quarterly government statistics on homeless activity (P1E). (c) Improved auditing of clients in temporary accommodation. (As recommended in internal audit report 33) (d) The module will be updated by Locata where any changes to the reporting regime or legislation on homelessness are required. This will reduce reliance on in-house technical support.
	<b>2</b>	<b>Description of Project / Design Issues:</b> The new module, provided by Locata, will introduce a single integrated system for the step-by-step management of homeless applicants. This will allow officers to set up and carry out all activities associated with homeless prevention, relief and assessment as well as Appeals processing. The Module ensures all deadlines and targets are met, discharge of duty is effectively reported and case outcomes are correctly recorded. The module brings together a number of current systems including Locata, a bespoke access database and various spreadsheets into one supported format.  The new module is expected to link with IDOX or similar Document Management System.	
	<b>3</b>	<b>Consultation:</b> The Kent Choice Based Lettings (CBL) Partnership Project Board has agreed to support the efforts of local authorities to purchase the Homelessness Prevention & Advice Manager module developed by Locata Housing Services (LHS) Ltd.	
	<b>4</b>	<b>Capital Cost:</b> A fee structure has been negotiated on behalf of interested local authorities across Kent. The costs reduce as more councils commit to the project. The table at the end of this evaluation provides details of the fees. It is expected that at least five authorities in Kent will invest in this module which reduces T&MBC's initial costs to £9,200.	

## Capital Plan List C – Evaluations

5	<b>Profiling of Expenditure:</b> 25% of initial “price per partner” capital costs will be met in 2010/11 with the remaining set up costs in 2011/12.					
	<b>2010/11 (£'000)</b>	<b>2011/12 (£'000)</b>	<b>2012/13 (£'000)</b>	<b>2013/14 (£'000)</b>	<b>2014/15 (£'000)</b>	<b>2015/16 (£'000)</b>
	<b>2</b>	<b>7</b>				
6	<b>Capital Renewals Impact:</b> Nil					
7	<b>Revenue Impact:</b> Loss of investment income on the capital cost is estimated at £450 per annum. Annual support and maintenance costs of £3,800 per annum will need to be factored into the IT revenue estimates from 2012/13.					
8	<b>Partnership Funding:</b> Costs are reduced due to the support of the Kent CBL Partnership Project Board.					
9	<b>Post Implementation Review:</b> Twelve months after completion.					
10	<b>Recommendation:</b> Transfer from List C to List B. The module development and an equality / diversity assessment will be reported to the next suitable Strategic Housing Advisory Board.					

<b>Module Cost Sharing Arrangement</b>													
<b>Number of Partners</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Total Initial Cost:</b>	24,500	37,200	39,000	43,000	46,000	49,800	53,600	57,400	61,200	65,000	68,800	72,600	76,400
HPA	15,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
Configuration	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Support & Maintenance	6,500	10,200	12,000	16,000	19,000	22,800	26,600	30,400	34,200	38,000	41,800	45,600	49,400
<b>Price per partner</b>	<b>24,500</b>	<b>18,600</b>	<b>13,000</b>	<b>10,750</b>	<b>9,200</b>	<b>8,300</b>	<b>7,657</b>	<b>7,175</b>	<b>6,800</b>	<b>6,500</b>	<b>6,255</b>	<b>6,050</b>	<b>5,877</b>
<b>Annual Support &amp; Maintenance</b>	<b>6,500</b>	<b>5,100</b>	<b>4,000</b>	<b>4,000</b>	<b>3,800</b>	<b>3,800</b>	<b>3,800</b>	<b>3,800</b>	<b>3,800</b>	<b>3,800</b>	<b>3,800</b>	<b>3,800</b>	<b>3,800</b>
	plus CPI	plus CPI	plus CPI	plus CPI	plus CPI	plus CPI	plus CPI	plus CPI	plus CPI	plus CPI	plus CPI	plus CPI	plus CPI